



# How to book an appointment to the National Directorate-General for Aliens Policing

Department of Erasmus+ &  
International Programmes  
Directorate of Educational Affairs  
Eötvös Loránd University (ELTE)

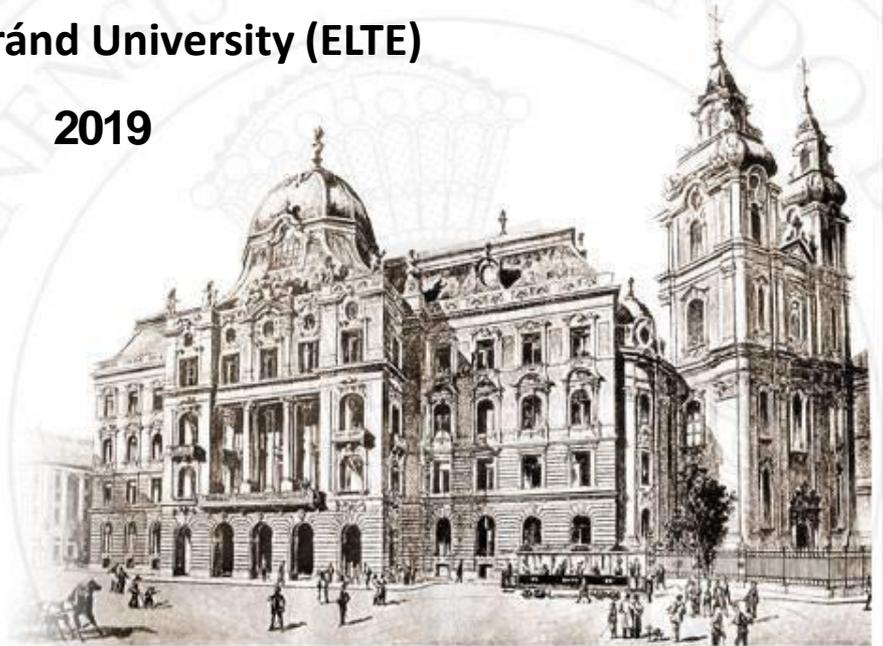
2019

T: 0036 1 411 6543

W: [www.elte.hu/en](http://www.elte.hu/en)

Facebook:

[www.facebook.com/elteinternational](https://www.facebook.com/elteinternational)





# How to book an appointment to the National Directorate-General for Aliens Policing – Step 1

1. You have to visit to:

<http://www.bmbah.hu/index.php?lang=en>

2. Scroll down and create an account

WELCOME TO THE SITE OF THE OFFICE OF IMMIGRATION AND NATIONALITY english magyar deutsch  Search

RESIDENCE IN HUNGARY | SETTLEMENT IN HUNGARY | HUNGARIAN CITIZENSHIP | NATIVE REGISTRY | AS A REFUGEE IN HUNGARY

Welcome  
Organization  
Statistics  
Public information  
Transparency Programme  
Partners  
Contacts  
Call Center

**WRITE TO US!**  
You can send your questions or comments to the Office via this website quickly and easily. Please, fill in the gaps, thus enhancing the accurate and quick response!  
Citizenship of affected person

**ANNOUNCEMENTS**  
As it was specified by law the official decisions, which procedures started after 1 November 2005, are announced on the website of the Office of Immigration and Nationality.  
Acting Authority:  
  
Reg. Number:  
  
Name of the client:  
  
Start date of display:  
  
End date of display:  
  
Search >>

**REGISTRATION, LOGIN**  
If you want to book an appointment, you should register on the online reservation system, but other functions of the website are available without registering.  
User  Name   
Password   
 Remember Me  
  
[Forgot your password?](#)  
[Forgot your username?](#)  
[Create an account](#)

**PORTAL INFORMATION**  
Visa administration portal  
Humanitarian residence permit  
Fine for public order offences  
Single Application Procedure



# How to book an appointment to the National Directorate-General for Aliens Policing – Step 2

## Register yourself

### USER REGISTRATION

\* Required field

Name: **Confirm your registration in your e-mail account**

Username: \*

Password: \*

Confirm Password: \*

Email Address: \*

Confirm email Address: \*

Please enter the following characters you see into the textbox below.



Letters not clear ?

Click to renew captcha

**REGISTER** or Cancel



## How to book an appointment to the National Directorate-General for Aliens Policing – Step 3

**Log into your account on the page of the National Directorate-General for Aliens Policing**

### WRITE TO US!

You can send your questions or comments to the Office via this website quickly and easily. Please, fill in the gaps, thus enhancing the accurate and quick response!

Citizenship of affected person

### ANNOUNCEMENTS

As it was specified by law the official decisions, which procedures started after 1 November 2005, are announced on the website of the Office of Immigration and Nationality.

Acting Authority:

Reg. Number:

Name of the client:

Start date of display:

End date of display:

Search >>

### REGISTRATION, LOGIN

If you want to book an appointment, you should register on the online reservation system, but other functions of the website are available without registering.

User	Name
<input type="text"/>	<input type="text"/>
Password <input type="text"/>	
<input type="checkbox"/> Remember Me	
<input type="button" value="LOG IN"/>	

- >> [Forgot your password?](#)
- >> [Forgot your username?](#)
- >> [Create an account](#)

### PORTAL INFORMATION

- Visa administration portal
- Humanitarian residence permit
- Fine for public order offences
- Single Application Procedure

## How to book an appointment to the National Directorate-General for Aliens Policing – Step 4

Choose „New application for 1 person”

### ADMINISTRATION



#### FORMS

If you use this program, you can fill in the form electronically and check if all necessary answers were given by you. In addition, the completed form can be saved and printed on your own computer. The function is optimized for Word 2007. If you do not have this program on your computer, you can download the forms in pdf format from the information sheet of the head menu.

**Under construction**

Category:

Please choose! ▼



#### APPOINTMENT BOOKING

If you use the online booking system, you can get assistance in your case without standing in line, as a competent desk officer will be designated to handle your case at one of our customer service offices at the reserved time. For better visualisation, we recommend using Google Chrome or Mozilla Firefox browsers.

Please choose type!

New application for 1 person ▼  
Please choose!  
Receipt of documents  
Completion of documents  
**New application for 1 person**  
New application for family



#### WHAT KIND OF APPLICATION SHOULD BE SUBMITTED?

If you answer the questions, you can find out what kind of application for residence permit you should submit within 3 minutes, and you will also find all the information related to the selected application type at the end of the questionnaire.

**Under construction**

The purpose of the Application:

Please choose ▼



#### EVALUATION

- I really like it
- I like it
- It's neutral
- I don't like it
- I really don't like it

# How to book an appointment to the National Directorate-General for Aliens Policing – Step 5



March 2016

March 2016

Mon	Tue	Wed	Thu	Fri	Sat	Sun
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## Booking info

Your cart is empty. To make a booking, please select the date in the calendar, and then select service and employee below.

1. Choose the date first!

5. Finally add to cart

Please choose type

New application for 1 person

Please choose region

Regional directorate of buda

Please choose type of case

TARTOZKODASI\_ENGEDEI

2. Choose the region (Budapest and Pest county)

3. Choose the type of case (TARTOZKODASI\_ENGEDELY\_DIAK or Registration certificate)

V. számú Kirendeltség (Budapest) (2016-03-22)

Cím: 1135 Budapest XIII., Szegei út 35-37., földszint (Twin Office Center Irodaház) Telefon: +36

1 550 1252 Fax: +36 1 550 1230

Kérem, hogy az időpont foglalása előtt figyelmesen olvassa el a tájékoztatót!

## TARTOZKODASI\_ENGEDELY\_DIAK

● 13:00 - 13:45 (1)	● 13:45 - 14:30 (1)
○ 14:30 - 15:15 (1)	Occupied 15:15 - 16:00 (0)
Occupied 16:00 - 16:45 (0)	● 16:45 - 17:30 (1)

4. Choose a time

1

## Summary

From: 2016-03-22 14:30 to 2016-03-22 15:15

ADD TO CART

# How to book an appointment to the National Directorate General for Aliens Policing – Step 6



January 2016

January 2016

Mon	Tue	Wed	Thu	Fri	Sat	Sun
				01	02	03
04	05	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Booking info

Remove service from cart

[+] I. számú Kirendeltség (Budapest)

2016-04-08 11:30 12:00

Checkout

Booking form

Name: Csilla Kuzma

Email:

Phone: Dial coc

Country:

Address:

City:

State:

Zip:

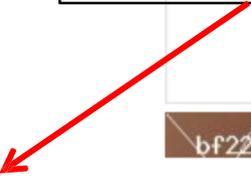
Notes:

Capcha: bf225

SUBMIT

Fill in this section with your personal data

Submit your booking



# How to book an appointment to the National Directorate General for Aliens Policing – Step 7



Please choose the date first!

April 2016

April 2016

Mon	Tue	Wed	Thu	Fri	Sat	Sun
				01	02	03
04	05	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Please choose type

Please choose type

Please choose region

Please choose

## Booking info

Remove service from cart

[+] I. számú Kirendeltség (Budapest)

2016-04-14 11:30 12:00

Checkout

Click on the „Checkout”



## How to book an appointment to National Directorate-General for Aliens Policing – Step 8

January 2016

January 2016

Mon	Tue	Wed	Thu	Fri	Sat	Sun
				01	02	03
04	05	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Booking info

Remove service from cart

[+] I. számú Kirendeltség (Budapest)

2016-04-08 11:30 12:00

Checkout

Booking form

Name Csilla Kuzma

Email csilla.kuzma@gmail.com

Country Hungary

Address Károlyi utca 31/b

City Budapest

State MEGYE

Zip 8800

CONFIRM

On the Booking form you will see your given data. If it is correct, confirm your booking!



## How to book an appointment to the National Directorate-General for Aliens Policing – Step 9

**You will get a confirmation e-mail. Check your e-mail account and see the details of your reservation.**

**Goto the Office of National Directorate-General for Aliens Policing in the selected time slot on the selected day.**

# National Directorate-General for Aliens Policing



## CLIENT SERVICE II.

For: registration certificate; takeover of abroad requested residence permit; residence permit applications for foreign students

- **Address:** [1135 Budapest, District 13, 35-37 Szegedi út \(Twin Office Building, Ground floor\)](#)
- **Phone number:** +36 1 323 3189
- **Web:** <http://www.bmbah.hu/>
- **E-mail:** [bp2@bah.b-m.hu](mailto:bp2@bah.b-m.hu)



## Office hours:

<b>Monday</b>	07:30-13:30
<b>Tuesday</b>	12:00-18:00
<b>Wednesday</b>	08.00-13:30
<b>Thursday</b>	08:00-13:30
<b>Friday</b>	08:00-11:00



## Contact us

**Department of Erasmus+ &  
International Programmes  
Directorate of Educational Affairs  
Eötvös Loránd University (ELTE)**

**Web**

[www.elte.hu/en](http://www.elte.hu/en)

**E-mail**

[erasmus@elte.hu](mailto:erasmus@elte.hu)

**Address**

1056 Budapest  
Szerb utca 21-23  
+36 1 411 6543

**Phone**

