



**STIPENDIUM  
HUNGARICUM**



# Call for Applications

**Students at Risk Subprogramme of the  
Stipendium Hungaricum Scholarship Programme  
for Ukrainian students fleeing the war in Ukraine**

**2022**

<b>1. The Students at Risk Programme .....</b>	<b>5</b>
1.1. Mission of the Programme .....	5
1.2. Content of the Scholarship .....	5
1.2.1. Available Starting Dates .....	5
1.2.2. For students who start their studies in Hungary in the Spring Semester of Academic Year 2021/2022 .....	6
1.2.3. For students who only start their studies in Hungary in Autumn 2022 .....	7
<b>2. Provisions Covered by the Students at Risk Programme .....</b>	<b>7</b>
<b>3. Eligibility .....</b>	<b>8</b>
3.1. Eligible Applicants.....	8
3.2. Non-eligibility .....	8
<b>4. Available Study Fields, Study Programmes and Host Institutions .</b>	<b>9</b>
4.1. Study Fields and Study Programmes .....	9
4.2. Hungarian Higher Education Institutions .....	9
4.3. Language of Education .....	10
4.3.1. Studies in Foreign Languages .....	10
4.3.2. Hungarian Language Programme.....	10
4.4. Study Levels.....	11
<b>5. The Application Process .....</b>	<b>11</b>
5.1. Application Timeline.....	11
5.2. Application Documents to be submitted to Tempus Public Foundation .....	12
5.2.1. Basic Application Documents and Replacement Documents .....	12
5.2.2. Optional documents.....	14
5.2.3. Documents that are currently missing but could be collected later .....	14
5.3. Submitting the Application.....	14
5.4. Flow Chart of Application Process.....	15
5.5. Selection Procedure .....	17
5.5.1. First phase: technical check.....	17
5.5.2. Second phase: priorities and decision.....	17
5.5.3. Recognition process of the host institutions.....	18
<b>6. Studying in Hungary .....</b>	<b>19</b>

6.1. Arrival and enrolment for those who start in autumn 2022.....	19
6.2. Rights and Obligations.....	20
6.2.1. Operational Regulations, GDPR and Student Contract .....	20
6.2.2. Staying in Hungary.....	20
6.2.3. Other Scholarships and Double Financing.....	21
6.2.4. Termination of Scholarship Status .....	21
<b>7. Contact Details .....</b>	<b>21</b>
<b>8. Annexes .....</b>	<b>22</b>

### **IMPORTANT NOTE TO APPLICANTS**

1. The Call for Applications of the Students at Risk Programme is subject to change during the application period. We suggest that all applicants follow our website.
2. This Call for Application is for Ukrainian nationals only. In case you are a third-country national, please consult our website for another Call for Applications.
3. The Students at Risk Programme is **ONLY for students who started but could not complete their studies in Ukraine because they had to flee the ongoing war in Ukraine!** This condition is essential, and it is not going to change. Due to the humanitarian crisis, it is of utmost importance that these students at risk get enrolled in Hungary as soon as possible! The application of any other persons who are not fleeing the war in Ukraine slows down this enrolment process.

Due to this urgency and the seriousness of the situation, Tempus Public Foundation cannot accept any applications from persons who are NOT fleeing the war in Ukraine. A statement is part of the application package where the applicants need to declare that they are indeed fleeing the war in Ukraine.

**MAKING A FALSE STATEMENT RESULTS IN GETTING EXCLUDED FROM THE STIPENDIUM HUNGARICUM SCHOLARSHIP PROGRAMME FOR 10 YEARS!**

# 1. The Students at Risk Programme

## 1.1. Mission of the Programme

The Students at Risk Programme is a subprogramme of the Stipendium Hungaricum Scholarship Programme. Its goal is to provide assistance to students and doctoral candidates whose studies or research are interrupted because of war, catastrophe, prosecution etc.

## 1.2. Content of the Scholarship

The Students at Risk Programme provides scholarships for studies in Hungary to students fleeing the war in Ukraine. The programme is available for Ukrainian and international students with Stipendium Hungaricum partner third-country citizenship who started their studies in Ukraine either as full-time or part-time students and **who had a student status at any recognised Ukrainian higher education institutions on 24 February 2022** (see section 3 for eligibility criteria).

**This Call for Applications is only for students with Ukrainian citizenship!**

The Students at Risk Programme **supports full-time higher education studies leading to a degree**. However, as Academic Year 2021/2022 has already started, the students cannot be admitted to full degree studies at this point. Despite this, the Programme aims to support the students in this temporary period too before they can actually start their studies leading to a degree in Academic Year 2022/2023 (see further details in section 1.2.2.). For this reason, there are two different starting dates available (see next section).

### 1.2.1. Available Starting Dates

There are two different starting dates when the students can enter the Students at Risk Programme and receive a scholarship. Approved students who left Ukraine can apply for scholarship studies

- **starting in the Spring Semester 2021/2022.** They receive the scholarship provisions from the time of enrolment (or from the time of approval for the scholarship – in case the student already enrolled in the last weeks). This option is for those who remain in Hungary for the spring; including those who are currently staying in Hungary and those who already left but undertake to return to Hungary for the rest of the Spring Semester.
- **starting in the Autumn Semester 2022/2023.** This option is generally for those who already left or will leave Hungary for the rest of the Spring Semester of Academic Year 2021/2022 start their scholarship period in autumn 2022. They receive the scholarship provisions from the time of enrolment in autumn 2022.

The following table summarises the two options. [For further details please see the following sections.](#)

	<b>Students who start in the Spring Semester of Academic Year 2021/2022</b>	<b>Students who start in the Autumn Semester of Academic Year 2022/2023</b>
<b>until August 2022</b>	The decision about the scholarship application is made throughout April and right after the application deadline. Scholarship holders start their scholarship period as guest students and <b>receive a scholarship</b> for the rest of the Spring Semester of Academic Year 2021/2022. Until May 2022, the host institutions evaluate the previous studies and <b>recognise the credits</b> and qualifications that they can.	Students <b>do not receive a scholarship</b> for the Spring Semester of Academic Year 2021/2022. Until May 2022, the host institutions evaluate the previous studies and <b>recognise the credits</b> and qualifications that they can. The decision about the scholarship application is made around the end of June.
<b>from autumn 2022</b>	The students continue to <b>receive a scholarship</b> . They are enrolled on a <b>study programme</b> leading to a degree (“full degree study programme”).	Approved students <b>receive a scholarship status after enrolment</b> . They are enrolled on a <b>study programme</b> leading to a degree (“full degree study programme”).

### 1.2.2. For students who start their studies in Hungary in the Spring Semester of Academic Year 2021/2022

In April 2022, a decision is made about the scholarship application of those who wish to study in Hungary from the Spring Semester. See section 5.5. for details about the selection process.

For the rest of the Spring Semester, the scholarship holders have a student status at the Hungarian host university as full-time guest students. The scholarship holders undertake studies and take courses during this period – preferably earning credits related to their original study programmes in Ukraine. The host universities assist the scholarship holders with orientation programmes and support their integration with, e.g., student counselling, Hungarian language & culture courses, and English language preparatory courses. The host institutions handle the academic requests of the students fleeing the war very flexibly and on an individual basis in order to facilitate their academic advancement.

The Hungarian higher education institutions are going to assess and evaluate the professional background, experiences, and qualifications of the students until approximately the end of May 2022. The host institutions are also going to conduct the necessary **recognition procedures** regarding previous studies, credits, and qualifications. Based on the recognised credits, the higher education institutions decide in which class/year the students could continue their previous studies. Ideally, this would be the same year where the studies were suspended in Ukraine.

Selected students **continue their scholarship holder status; they enrol in a full-time study programme leading to a degree** (“full degree study programme”). The student status in the full degree programme starts from the Autumn Semester of Academic Year 2022/2023 or from the time of the Host Institution’s decision about this (provided that the time of the decision is earlier than the start of the Autumn Semester 2022/2023). This study period leads to a degree; therefore, it is not a part-time or a so-called “credit mobility” possibility.

### 1.2.3. For students who only start their studies in Hungary in Autumn 2022

Students are not enrolled in the Spring Semester of Academic Year 2021/2022; therefore, they **do not receive a scholarship** for this period.

However, the Hungarian higher education institutions are going to assess and evaluate the professional background, experiences, and qualifications of the students until approximately the end of May 2022. The host institutions are also going to conduct the necessary **recognition procedures** regarding previous studies, credits, and qualifications. Based on the recognised credits, the higher education institutions decide in which class/year the students could continue their previous studies. Ideally, this would be the same year where the studies were suspended in Ukraine.

Based on the result of the recognition and selection process, a decision is made about the scholarship application until the end of June 2022. See section 5.5. for details about the selection process.

Selected students **start their scholarship holder status; they enrol in a full-time study programme leading to a degree** ("full degree study programme"), starting in the Autumn Semester of Academic Year 2022/2023. This study period leads to a degree; therefore, it is not a part-time or a so-called "credit mobility" possibility.

## 2. Provisions Covered by the Students at Risk Programme

- **Tuition-free education**
  - exemption from the payment of tuition fee
- **Monthly stipend**
  - **for Ukrainian citizens at bachelor's, master's, one-tier master's level:** monthly amount of HUF 43,700 (currently ca EUR 115) contribution to the living expenses in Hungary, for 12 months a year, until the completion of studies\*
  - **at doctoral level:** according to the current Hungarian legislation, the monthly amount of scholarship is HUF 140,000 (currently ca EUR 370 for the first phase of education (4 semesters) and HUF 180,000 (currently ca EUR 475) for the second phase (4 semesters) - for 12 months a year, until completion of studies.\* As a result, the amount of scholarship depends on which phase the Students at Risk scholarship holders enter the programme. Please see details in section 4.4.
- **Accommodation contribution**
  - free dormitory place or a contribution of HUF 40,000/month to accommodation costs for the whole duration of the scholarship period (Please note that if the student does not live in the dormitory, the HUF 40,000/month is a contribution to the rental costs, and in bigger cities – especially in the capital city – this contribution would not cover the full amount of rental costs.)
- **Medical insurance**
  - health care services according to the relevant Hungarian legislation (Act LXXX of 1997, national health insurance card) and supplementary medical insurance for up to HUF 65,000 (currently ca EUR 170) a year/person

\* The monthly stipend and all other benefits are received until the end of the scholarship period, in accordance with the Operational Regulations and the Implementation Guide of the Programme.

Conditions (such as an active student status) are detailed in the Operational Regulations and the Implementation Guide of the Programme.

Please bear in mind that these provisions are **only a contribution** to the living expenses of the scholarship holders. It means that they **do not fully cover all the costs of living**, and the students need to add their own financial resources in order to cover all living expenses in Hungary. All applicants are highly advised to check the expected living expenses both in Hungary and in the city that they wish to live in before applying; please do check our Cost of Living Calculator by clicking here: <http://www.studyinhungary.hu/living-in-hungary/menu/your-costs-of-living.html>

## 3. Eligibility

### 3.1. Eligible Applicants

Within this Call for Applications, the scholarship is available for those **who meet all of the following criteria**:

- those students who had a **student status at any recognised higher education institutions in Ukraine on 24 February 2022** and fled to Hungary because of the war in Ukraine,
- who are **citizens of Ukraine** (including dual citizenship, except for those who have Hungarian citizenship! Ukrainian-Hungarian dual citizens cannot apply!)

### 3.2. Non-eligibility

**Applications will not be considered in the following cases:**

- **Hungarian citizens, including those with dual citizenships**
  - Please note that this requirement is not only for applicants but for scholarship holders as well; it means that, e.g., the scholarship status automatically ends if the Scholarship Holder obtains Hungarian citizenship during the studies in Hungary.
- **Applicants born after 31 August 2004** (= applicants under 18 years old as of 31 August 2022),
- Those **former Stipendium Hungaricum scholarship holders** who were awarded a scholarship for **full degree** studies and who are now re-applying for full degree studies in the **same cycle** of education (bachelor, master, one-tier master level).
  - Therefore, those Stipendium Hungaricum scholarship holders can apply for the programme who apply to different study levels, e.g., bachelor-level scholarship holders can apply for master or one-tier master studies.
  - Please note that it is only possible to re-apply for full degree scholarship studies in the same cycle of education if the former Stipendium Hungaricum Scholarship Holder was previously awarded partial (exchange) studies. Even in this case, the length of the full degree scholarship shall be reduced by the length of the previous partial (exchange) studies.



## 4. Available Study Fields, Study Programmes and Host Institutions

### 4.1. Study Fields and Study Programmes

Applicants with Ukrainian citizenship can choose **any study field** offered in the Stipendium Hungaricum Scholarship Programme.

Within this Call for Applications, the approved Students at Risk scholarship holders can continue their studies from autumn 2022 on **any study programmes that are offered in the Stipendium Hungaricum Scholarship Programme** (the Students at Risk Programme is a subprogramme of the Stipendium Hungaricum Scholarship Programme). The applicants fleeing the war in Ukraine can apply for any of these study programmes, regardless of the territorial restrictions that exist in the Stipendium Hungaricum Scholarship Programme.

**The list and description of the available full degree study programmes can be browsed in the application system: <https://apply.stipendiumhungaricum.hu/courses/search/>.**

Following this link, the applicants can check the general entry requirements too; however, the professional requirements can be expected to be different for Students at Risk participants who start their Hungarian studies in a higher class than the first year.

Based on the result of the recognition process of previous studies and the selection procedure (see section 5.5. for details), the students may

1. continue their studies in the original study programme started in Ukraine, or
2. if the original study programme is not available, then in the study programme that is the closest match for the original, or
3. continue their studies at any other study programmes where they meet the entry requirements based on any previous, recognised studies.

#### **Important note for applicants about medical programmes:**

The field of medical studies is one of the most competitive study fields for scholarship applicants in Hungary due to the very high number of students, applications, and the limited number of places.

### 4.2. Hungarian Higher Education Institutions

The Students at Risk scholarship holders can continue/start their studies from autumn 2022 at **any host institutions that are involved in the Stipendium Hungaricum Scholarship Programme** (the Students at Risk Programme is a subprogramme of the Stipendium Hungaricum Scholarship Programme).

**The list and description of the available host institutions can be browsed in the application system: <https://apply.stipendiumhungaricum.hu/courses/search/>.**

It is also possible that, after fleeing the war, some applicants have already contacted a host university and received a Letter of Acceptance or that they have already enrolled and have a Certificate of Student Status too. These documents also help to speed up the evaluation process and decision. If you have these documents, please upload them to the online system in case it is from a higher education institution that is involved in the Programme.

The students can only apply for one higher education institution.

### 4.3. Language of Education

#### 4.3.1. Studies in Foreign Languages

Students at Risk applicants can apply for studies **in the English language and other foreign languages**. The majority of study programmes are offered in the English language but some of them are, e.g., in the French or German language. The language of education for each study programme can also be checked in the application system.

The scholarship holders shall have a level of proficiency in the language of education as required by the Host Institution. Please visit the online application system (<https://apply.stipendiumhungaricum.hu/>) to see the exact language criteria for each study programme.

#### 4.3.2. Hungarian Language Programme

Besides foreign languages, the Ukrainian applicants can also apply for a **Hungarian language programme**. This language programme is for students who wish to learn the Hungarian language and – after completion – continue their original full degree higher education studies in a Hungarian-language study programme.

In general, applicants of these programmes are not required to have any previous knowledge of the Hungarian language, however they are usually required to have at least a basic level of English proficiency.

Regardless of the starting date of Student at Risk scholarship studies, the Hungarian language programme lasts until the end of the Academic Year 2022/2023, therefore it might be a 2- or a 3-semester-long study period. After the completion of the language programme, students who pass the requirements (such as language requirements) can continue their study programmes within the Students at Risk Programme leading to a degree, conducted in the Hungarian language.

In the online application system, the applicants of the Hungarian language programmes need to apply directly for these courses (and NOT for the degree programme they wish to start after the language programme).

**For the sake of simplicity and because the Hungarian language programme participants are also expected to finish their scholarship studies with a degree, the text of this Calls for Application handles the Hungarian language programme participants as full degree applicants/students.**

## 4.4. Study Levels

The Students at Risk scholarships are available for bachelor's, master's, one-tier master's and doctoral level full degree studies (regardless of the starting date of the scholarship period).

Degree programmes	Whole duration for those who start as first-year students*	Qualifications at the end of the study programme
Bachelor programmes	2-4 years	BA or BSc degree
Master programmes	1.5-2 years	MA or MSc degree
One-tier master programmes	5-6 years	MA or MSc degree
Doctoral programmes	2+2 years	Doctoral degree

\*This is the duration of study programmes in the Hungarian higher education. If the Students at Risk scholarship holders start their full degree studies in autumn 2022 as second-year, third-year or higher year students, naturally, the duration of the study programme is going to be shorter than indicated above.

### Note about one-tier master's programmes:

In the Hungarian education system, one-tier master's programmes cover both the bachelor and the master level of studies; therefore, it is an undivided study programme that results in a master's degree. These one-tier programmes are offered in specific study fields such as general medicine, pharmacy, dentistry, architecture, law, veterinary surgery, forestry engineering, etc.

### Note about doctoral programmes:

In Hungary, the duration of doctoral programmes is 8 semesters. Doctoral programmes are divided into two different phases: the first phase (4 semesters) is for professional training and research, while the second phase (4 semesters) is for research and dissertation. At the end of the first 4 semesters, doctoral students are obliged to take a complex exam, where the educational and research progress of the student is evaluated. Doctoral students can only continue with the second phase of their studies upon the successful completion of the complex exam. The amount of the monthly stipend is different in the two phases of doctoral programmes. Please see section 2. about financial details.

## 5. The Application Process

### 5.1. Application Timeline



For more details, see the Flow Chart of the application process in section 5.4.

## 5.2. Application Documents to be submitted to Tempus Public Foundation

### 5.2.1. Basic Application Documents and Replacement Documents

The following types of documents need to be uploaded to the online application system. **Please note that only files with a maximum size of 4 MB can be uploaded.**

**As the scholarship is for students fleeing the war in Ukraine, there could be documents (e.g., school certificates, transcripts) that are missing because they were left in Ukraine. For this reason, the applicants are asked to upload as many documents as possible that could provide credible evidence about previous studies and grades (see details below).**

Also, the universities are going to conduct the recognition process throughout spring, until about the end of May. The host universities selected on the application form have continuous and direct access to the online application system so that they can check documents at any time. If – after submitting the application package until the deadline – **the applicant manages to find further documents that could confirm their academic history, records, or language proficiency, it is important to forward these documents to the host university.** The application surface is planned to stay open so that new documents can be uploaded (however data previously uploaded cannot be changed), therefore any new documents should be uploaded in the application system (unless the university has a different protocol).

Application Documents	Details	If you are unable to upload this type of document because it is lost due to fleeing the war
<b>Online application form</b>	The applicants must fill out and save all requested information on the online application form in English or Hungarian, including the attachment of a recent photo (not older than 2 years).	Not relevant. All applicants need to fill out the online application form.
<b>Letter about future study plans in Hungary</b>	Minimum 1-page-long letter written in English, Hungarian or the language of the selected study programme about future study plans and how they are relevant to previous studies.	Not relevant. All applicants need to include this in the online application system.
<b>Proof of student status at a recognised higher education institution in Ukraine on 24 February 2022</b>	If the applicant has a Certificate of Student Status, this document should be uploaded. If the applicant does not have a Certificate of Student Status, any documents can be submitted that provide credible evidence of a student status in Ukraine on 24 February 2020, such as the official documents or emails received from the Ukrainian university, in some cases the copy of the Ukrainian student card etc.	Not relevant. All applicants need to sign the “Statement about Eligibility for the Students at Risk Programme” (see below).

Application Documents	Details	If you are unable to upload this type of document because it is lost due to fleeing the war
<b>School certificates</b>	Ideally, this would be the copy of a secondary school graduation certificate or equivalent for bachelor level studies, a bachelor’s degree certificate or equivalent for master level studies and a master’s degree certificate or equivalent for doctoral-level studies. However, if missing, any other documents should be uploaded that provide credible evidence.	Not relevant. Information about previous studies and qualifications is requested on the online application form. All applicants need to sign the “Statement for Application” accepting that all information submitted is accurate and true, therefore this will count as a statement about qualifications.
<b>Transcript of Records</b>	Ideally, this would be the transcript of records regarding all academic semesters or school years completed during previous studies. If missing or partly missing, any other documents should be uploaded that provide credible evidence.	If missing, applicants should make a list of previous academic records with as many details as possible. This document should be submitted to the online application system.
<b>Copy of Passport</b>	If the applicant has a passport, upload the scanned copy of the page which contains both the personal data and the photograph of the applicant.	If the applicant does not have/lost the passport, upload any official document(s) received by the official authorities (such as the National Directorate-General for Aliens Policing in Hungary or the Hungarian border police). If the applicant has a valid national ID card, a copy should be uploaded too.
<b>Proof of language proficiency</b>	Documents that provide credible evidence that the applicant’s level of language proficiency meets the minimum level determined by the Host Institution. Ideally, this would be a copy of a language exam. A language exam is not needed if the applicants completed any previous studies in the same language as the language of the chosen Hungarian study programme (for example, if the official language of the high school was English because it is an official language in the home country of the student). See section 4.3. for general language requirements.	If missing, the host institutions will assess the level of language proficiency of the applicants.  If the language of the chosen study programme in Hungary is the same as the language of the study programme started (but not finished) in Ukraine, if possible, please also upload any document(s) that provide credible evidence of this.
<b>Statement about Eligibility for the Students at Risk Programme</b>	All applicants need to fill out, sign and upload the “Statement about Eligibility for the Students at Risk Programme”. The statement should be made on the form provided: download <a href="#">Annex 4</a> which contains the form that should be used.	Not relevant. All applicants need to submit the signed statement.

Application Documents	Details	If you are unable to upload this type of document because it is lost due to fleeing the war
Statement for Application	All applicants need to accept and sign the "Statement for Application". The statement should be made on the form provided: download <a href="#">Annex 2</a> which contains the form that should be used.	Not relevant. All applicants need to submit the signed statement.

Please note that, in accordance with the General Data Protection Regulation (GDPR) in European Union law, the applicants need to give their consent regarding data protection and accept our Privacy Policy in order to be able to submit the application. This consent appears in the system after registration as well as the Privacy Policy – that is also [Statement for Application \(sample\)](#) – coming soon  
Annex 3.

### 5.2.2. Optional documents

Application Documents	Details
Letter of Acceptance or Certificate of Student Status issued by a Hungarian higher education institution	If the applicant has already contacted a Hungarian Host Institution and received a Letter of Acceptance, please upload this document. If the student has already enrolled at a Hungarian higher education institution after fleeing the war and has a Certificate of Student Status, please upload this document.
Translation of all/any application documents that are not in English, Hungarian or in the language of the selected Hungarian study programme	This is not a requirement, however, if the applicant has any translations about the application document(s) that are in a language different from English, Hungary or the language of the selected Hungarian study programme, please also upload these to the online system.

### 5.2.3. Documents that are currently missing but could be collected later

It is possible that the applicants did not lose a document due to fleeing the war, but they are unable to get a copy at the time of the application. In case of study-related documents reviewed by the host institutions (school certificates, transcript of records, proof of language proficiency) these documents might be presented at a later time **depending on the Host Institution's protocols and decision.** For example, a previous diploma might be presented when enrolling in the full degree study programme in autumn 2022 (after the student had the chance to collect the documents).

If this is the case, it should be clearly indicated on the application form. Also, all application documents or their replacement documents listed in section 5.2.1. should still be uploaded in the system.

## 5.3. Submitting the Application

All applications shall be submitted through the online application system of Tempus Public Foundation. After registration, the applicants are able to access the application system and upload the application documents. No hard copies are required. Please make sure that the application is actually submitted, not only saved.

**Submitted applications are accepted until 30 April 2022\*.**

**The online application system can be accessed here:**  
[apply.stipendiumhungaricum.hu](https://apply.stipendiumhungaricum.hu)

**The application and the evaluation of the applications are continuous. This means that places are filled on a first come, first served basis! We strongly suggest submitting the application as soon as possible!**

\*In case the application period is extended, the Call for Applications will be updated and published on the website of the Programme: <https://stipendiumhungaricum.hu/>

The students can only apply for one higher education institution.

**By submitting the application, the applicant declares that all information provided in the online application system of Tempus Public Foundation – including the content of all uploaded documents – are true and correct to the best of their knowledge and belief. MAKING A FALSE STATEMENT RESULTS IN GETTING EXCLUDED FROM THE STIPENDIUM HUNGARICUM SCHOLARSHIP PROGRAMME FOR 10 YEARS!**

It is strongly recommended to register with a valid and properly working e-mail address which is regularly monitored by the applicant. In case there is a change in the address – including during the study period in Hungary – the Host Institution and Tempus Public Foundation should be immediately informed and be provided with the new e-mail address by the applicant/Scholarship Holder. If possible, please avoid using a Hotmail or a Yahoo account because in that case, letters from Tempus Public Foundation usually go to the Spam folder.

## 5.4. Flow Chart of Application Process

Please note that the dates are indicative.





## 5.5. Selection Procedure

### 5.5.1. First phase: technical check

The applications successfully submitted in Tempus Public Foundation's online application system are checked first. This is called a technical check and is done by Tempus Public Foundation. The technical check is conducted at the same time for all applicants.

Tempus Public Foundation only checks the eligibility of the applicants for the scholarship:

- the student status in Ukraine on 24 February 2022, citizenship, age, and possible former Stipendium Hungaricum Scholarship status (if any) - further details are in section 3,
- if the Statement about Eligibility for the Students at Risk Programme is properly filled out, signed, and uploaded, and if the Statement for Application is signed and uploaded.

**Applicants will be automatically rejected during the technical check if they do not meet the basic eligibility criteria, including those who provided any false information during the application process. Making a false statement results in getting excluded from the Stipendium Hungaricum scholarship programme for 10 years!**

The technical check is a continuous process throughout and after the application period. The applications that passed the technical check are continuously forwarded to the selected Host Institution. The host institutions run a formal check and examine the content of the uploaded files regarding previous studies and language proficiency. Only applicants having passed the technical check can be considered by the host institutions.

In the case of students with a start date in spring 2022 (=those who study in Hungary in the spring), the host institutions make a decision about approving or rejecting the applicant and inform Tempus Public Foundation. **Getting approved by the Host Institution does not mean that the applicant is approved for the scholarship – please read the next sections.**

### 5.5.2. Second phase: priorities and decision

The Hungarian side reserves the right for further selection. During this pre-selection, priorities might be given based on

- the original higher education institution in Ukraine (with student status on 24 February 2022),
  - e.g., priority might be given if the Ukrainian higher education institution is located in a city that is directly affected by the war
- the country where the applicant is staying at the time of application,
  - e.g., priority might be given to those who stay in Hungary during the Spring Semester 2021/2022
- the study fields.

Tempus Public Foundation makes a final decision about the applicants.

- In the case of students with a **start date in spring 2022**, the decision is made throughout April (May) 2022. Decision-making is continuous in the application period. Those who accept the scholarship offer in the online system enrol at the host university right after the decision is made and receive a scholarship status.

- In the case of students with a **start date only in autumn 2022**, the decision is made only after the recognition process (see next section), until about the end of June. The approved students need to accept their scholarship offer in the online system in order and get enrolled at the host institution until 30 September 2022.

### 5.5.3. Recognition process of the host institutions

Throughout spring, the host institutions evaluate the previous studies and recognise the credits and qualifications they can. This recognition process is conducted in the same period for those who have already received a scholarship and for those applied to start only in autumn 2022.

The host institutions have direct and continuous access to the online application system; therefore, they are going to assess the documents uploaded in the application system from April. If – after submitting the application package – the applicant manages to find further documents that could confirm their academic history, records, or language proficiency, it is important to send these documents to the host university. The application surface is planned to stay open so that new documents can be uploaded (however, data previously uploaded cannot be changed); therefore, any new documents should be uploaded in the application system (unless the university has a different protocol).

The recognition process is run throughout spring, until about the end of May.

- **The students who already started their scholarship studies in spring 2022** are evaluated for **the same study programme** that they have already started to attend previously as guest students.
- In the case of **applicants who applied to start in autumn 2022 and therefore they are not scholarship holders in spring**, the Host Institution makes a decision about **which study programme is most suitable** for the student based on the result of the recognition process and the minimum professional requirements. The Host Institution may decide to admit the applicants to the study programme indicated on the application form, or to any other study programmes within the institution that is involved in the Students at Risk Programme.

In both cases, the Host Institution decides if the applicant can be accepted

- within the **recognition process, with a transfer** -> in this case, the students start as second-, third-, or higher year students with recognised credits) because of the recognised credits, or
- within an **entry examination process** -> in this case, the students start as new, first-year students.

In the case of applicants who **applied to start only in autumn 2022**, the selected host institution might decide that an applicant does not meet the requirements for any of their study programmes involved in the Students at Risk Programme.

The host institutions forward the result of the recognition process to Tempus Public Foundation.

**Around the end of June**, the Board of Trustees of Tempus Public Foundation **makes a decision about those applicants who applied to start only in autumn 2022**. These applicants are informed about the

final results by Tempus Public Foundation, and the successful applicants accept their scholarship offer in the online system. Scholarship Holders organise their travel to Hungary.

All scholarship holders enrol at the approved host universities on the approved full degree study programme **as full degree (not guest) students** until 30 September 2022.

- The students who received a scholarship in spring 2022 continue their scholarship status in a full degree programme starting from autumn 2022 (or from the time of the Host Institution's decision about this - provided that the time of the decision is earlier than the start of the Autumn Semester 2022/23).
- The students who applied to start in autumn 2022 and did not receive a scholarship in spring 2022 start their scholarship status in the Autumn Semester 2022/23.

## 6. Studying in Hungary

We highly recommend all applicants to visit our Study in Hungary website ([www.studyinhungary.hu](http://www.studyinhungary.hu)) for detailed information about life and education in Hungary.

Please note that the Students at Risk Programme does not fully cover all incurring costs of the Scholarship Holder. It means that the students need to add their own financial resources in order to cover all living expenses in Hungary. All applicants are highly advised to check the expected living expenses both in Hungary and in the city that they wish to live in before applying; please do check our Cost of Living Calculator by clicking here: <http://www.studyinhungary.hu/living-in-hungary/menu/your-costs-of-living.html>

**The following two sections provide information primarily for those who left Hungary and will return for studies only for autumn 2022.**

### 6.1. Arrival and enrolment for those who start in autumn 2022

**Any possible changes in the entry and enrolment system due to the COVID-19 pandemic situation will be posted on our website: <https://stipendiumhungaricum.hu/>.**

Scholarship holders are required to inform the Students at Risk/Stipendium Hungaricum coordinator of their Host Institution (please see contact details on our website) about their expected date of arrival 30 – but not less than 15 – days before arrival.

Successful applicants are expected to make their own travel arrangements to Hungary – no financial provisions will be provided for travel expenses by the Hungarian side. In accordance with current legislation, scholarship holders are entitled to be exempt from the payment of any fees related to their admission to Hungary. No visa, administrative services or additional contribution is given to family members or accompanying persons.

Scholarship holders are expected to arrive in Hungary and **register at the Host Institution no later than 30 September 2022** – or the date set by the host institutions. The applicant who is granted the scholarship must enrol at the Host Institution in the semester in which she/he was granted admission.

In principle, it is **not possible to postpone the start of the scholarship studies** to another semester or academic year – except for very special, unforeseeable, force majeure cases described in the Operational Regulations, with the special approval of Tempus Public Foundation. Therefore, in principle, if the Scholarship Holder does not enrol until 30 September 2022 or the date set by the host institutions, she/he will be automatically excluded from the scholarship programme.

Please note that scholarship holders will undergo medical examinations from the beginning of autumn 2022, organised by universities upon the students' arrival (it is free of charge for scholarship holders).

## 6.2. Rights and Obligations

### 6.2.1. Operational Regulations, GDPR and Student Contract

**All scholarship holders are bound by the Operational Regulations of the Stipendium Hungaricum Programme. Please make sure to read it carefully in Annex 1. The following text contains summarised extracts from the Operational Regulations; however, all scholarship holders must read the full text of the regulations.**

Scholarship holders are required to sign a scholarship contract with the Host Institution including study-related details and the rights and obligations of the scholarship holders (see a general sample for Stipendium Hungaricum students [on our website](#) or at the end of the Operational Regulations).

**The scholarship is a contribution to the living costs of the Scholarship Holder only; therefore – within the framework of the programme – visa-related assistance, additional allowance and administrative services are not provided for any accompanying people or family members. The scholarship contract is exclusively between the Scholarship Holder and the Host Institution.**

The scholarship holders are expected to follow the regulations of the Host Institution and continue their studies in good faith, to the best of their abilities, in order to meet the academic requirements of the study programme, and thus finish the programme successfully. By accepting the scholarship, the scholarship holders agree to participate in the alumni system of the programme that supports the maintenance of relationships with other scholarship holders and facilitates the flow of information – such as the alumni website, alumni events and surveys about the satisfaction of students, career monitoring, and the evaluation of research activities.

Please note that the Operational Regulations of the Programme is subject to change, and the scholarship holders are bound by the prevailing regulations at any given time.

Please note that, in accordance with the General Data Protection Regulation (GDPR) in European Union law, all applicants need to give consent regarding data protection and accept the Privacy Policy ([see Annex 3](#)) in order to be able to submit an application. These consents appear in the online application system after registration.

### 6.2.2. Staying in Hungary

Scholarship holders are obliged to live and study in Hungary; therefore, they are not allowed to live habitually in any other country during the study period, otherwise their Scholarship Holder status will be terminated.

### 6.2.3. Other Scholarships and Double Financing

As the Students at Risk scholarship covers the entire period of the studies, the scholarship holders are not entitled to use financial support for getting enrolled in full time or partial (exchange) study programmes outside Hungary (e.g., Erasmus +, CEEPUS, Campus Mundi). They can only participate in conferences or research activities that are professionally relevant for their studies. These activities should not exceed 14 days or in any way prevent the student from habitually living in Hungary.

Applicants are also not eligible to receive the Students at Risk scholarship in case they have another concurrent scholarship from the Hungarian central budget for studies in Hungary. If the Scholarship Holder was awarded more than one scholarship, she/he has to choose one of the scholarships and withdraw from the others. However, the host institutions are allowed to provide additional financial support for the students on a social, performance-related, or other basis.

In accordance with the regulations of Government Decree 51/2007. (III. 26.), scholarship holders are entitled to be awarded with the National Higher Education Scholarship ("nemzeti felsőoktatási ösztöndíj").

### 6.2.4. Termination of Scholarship Status

In accordance with the Operational Regulations of the programme, the scholarship status is terminated if

- the Scholarship Holder withdraws from the scholarship in writing (sent to both Tempus Public Foundation and the Host Institution),
- after accepting his/her scholarship, the Scholarship Holder does not travel to Hungary and does not start his/her studies (if he/she does not notify Tempus Public Foundation of this fact, he/she cannot apply for the Stipendium Hungaricum Programme in the next 3 years)
- the Scholarship Holder had obtained a degree (or completed the non-degree studies) at the study programme supported by the scholarship,
- the Scholarship Holder has used up all the awarded scholarship semesters and had not submitted an extension request; or in case the student is not entitled for extension,
- the Scholarship Holder does not comply with the regulations of the programme regarding the obligation of living habitually in Hungary,
- the Scholarship Holder receives Hungarian citizenship (including those with dual citizenships)
- as a result of institutional disciplinary or criminal proceedings against the Scholarship Holder, the Scholarship Holder is expelled, and for this reason Tempus Public Foundation asks the Host Institution to terminate the scholarship status,
- in other cases described in the Operational Regulations of the programme in effect.

## 7. Contact Details

Please visit our [www.stipendiumhungaricum.hu](http://www.stipendiumhungaricum.hu) and [www.studyinhungary.hu](http://www.studyinhungary.hu) websites for more details. Please contact the Study in Hungary Department of Tempus Public Foundation in one of the following ways in case you need any further information.

Please note that it is the responsible authorities that applicants should contact regarding questions about the residence permits and visa as well as questions about the temporary protection or refugee status.

Contact Tempus Public Foundation	
Website of the Programme	<a href="http://www.stipendiumhungaricum.hu">www.stipendiumhungaricum.hu</a>
Skype	"stipendiumhungaricum"
E-mail	<a href="mailto:stipendiumhungaricum@tpf.hu">stipendiumhungaricum@tpf.hu</a>
Phone	+36-1-236-5040
Facebook	<a href="https://hu-hu.facebook.com/studyinhungaryofficial/">https://hu-hu.facebook.com/studyinhungaryofficial/</a>
Information about Hungary	<a href="http://www.studyinhungary.hu">www.studyinhungary.hu</a>
Costs of Living calculator	<a href="#">click here</a>

Contact the Hungarian higher education institutions	
Contact details of institutional coordinators	<a href="#">click here</a> (below Study Finder)
Details of available study programmes	<a href="#">click here</a> or check it in the application system: <a href="https://apply.stipendiumhungaricum.hu/">https://apply.stipendiumhungaricum.hu/</a>

## 8. Annexes

### Annex 1

[Operational Regulations of the Stipendium Hungaricum Programme](#) (Rights and Obligations, Scholarship Agreement section)

### Annex 2

Statement for Application (sample) – coming soon

### Annex 3

[Privacy Policy](#)

### Annex 4

[Statement about Eligibility for the Students at Risk Programme \(sample\)](#)

**Please note that the Call for Applications of the Stipendium Hungaricum Programme is subject to change; therefore, we suggest that all applicants follow our website.**