



## **Call for Application**

**Eötvös Loránd University announces the invitation to apply for Erasmus + mobility programmed for the 2017/2018 academic year.**

### **The aim of the application:**

Successful candidates will have the opportunity within the Erasmus + programme to:

1. To study abroad in one of the partner Universities of ELTE in Europe
2. Or to undertake a work placement or internship at another University abroad, Course relevant organisation, Non profit organisation.

Student exchanges' aim: can be to complete a semester abroad or complete and write a dissertation.

The work placement / internship aim: is to gain experience in course relevant field, research. The work placement / internship can be done at any organization / firm within the EEA (European Economic Area).

**The mobility can only be executed if the course or work placement can be accredited and the gained credits are transferred by the sending institution (ELTE).**

### **Students travelling abroad undertaking the Erasmus + programme**

- Studying abroad - 3-12 months, Work placement / Internship 2-12 months;
- No tuition fees at partnering University;
- They enroll at their own University (ELTE), pay their tuition fees if applicable and receive their grants even for the period they spend abroad;
- The courses they choose study abroad account for credits at the home University. The two cooperating faculties agree prior to students' travel which courses / modules will be completed abroad, (they sign the *Learning Agreement for studies* contract). The partner University determines the credits but has to be minimum 20 ECTS. (The specific departments determine the minimum credits or courses a student must undertake and specify them in the announcement of the faculty/ institute/ department application invite). PhD students in their determined study plan can undertake research activities in the partner University (with no minimum credit completion):
- In the case of work placements, traineeships, internships students work full time according to local employment laws (they sign a *Learning agreement for traineeship* contract).
- In completing in their work placement, traineeship, internship abroad, students can be credited fully or partially in their home country. The faculty and receiving organisation agree prior to the students' travel what tasks and jobs must be completed during the work placement, traineeship, and internship. If this is not possible the mobility will be accounted as complement to a students dissertation work.
- The chosen candidates can receive Erasmus + scholarships (for a period of minimum 2 or 3 months maximum 5 months which can be extended).

- Specific modules within a degree course are accredited through ELTE's credit system, other courses are assessed separately to be accredited in to the students overall course.

### **Who can apply?**

Those students who:

- have Hungarian citizenship, registration certificate or valid permanent residency;
- are enrolled in a 3 year degree course and at the time of the planned travel, they are in their minimum second year of study, hence first students may apply too (specific faculty rules can vary);
- for the planned semester of travel is registered at ELTE (student legal status) with the exception of postgraduate work placement, traineeship, and internship.
- fulfill the criteria set by the specific faculty / department as well;
- have passed the language competency test set by the European Committee (online test after the selection and return respectively, OLS: [www.erasmusplusols.eu](http://www.erasmusplusols.eu)).
- have recently graduated can apply for work placement, traineeship, and internship within 12 month of graduation. In this case they need to apply before graduation when they are fully enrolled students at the university (full legal status).
- Teaching assistant mobility can be counted as a work placement (faculty specific)
- Work placement, traineeship, and internship can already be undertaken in the first year of the degree (faculty exceptions apply).
- **Stipendium Hungaricum Students are not allowed to take part in Erasmus+.**

### **Scholarship timeframe and amount**

The successful candidates can receive scholarships for a semester, which can be extended in justified circumstances. If the student participates in a shared joint degree course the scholarship can be granted for 10 months. The participation in the joint degree and the title of the specific programme has to be highlighted in the application. The minimum period for studying abroad is 3 months (90 days), for the work placement 2 months (60 days) Maximum is 12 months 360 days on each level of studies (12 months on BA level, another 12 months on MA and another on PhD).

The scholarship is granted to the specific number of days and depends on the length of the period away and the receiving country.

### **Scholarship overview: Year 2017/18**

Students travelling to Universities in:

- Austria, Denmark, Finland, France, United Kingdom, Ireland, Lichtenstein, Norway, Italy and Sweden.
- 500 Euros per month in the case of studying abroad (even with combined mobility) and 600 Euros for work placement / internships.

Students travelling to Universities in:

- Belgium, Cyprus, Czech Republic, Greece, Holland, Croatia, Iceland, Luxemburg, Germany, Portugal, Spain, Slovenia and Turkey.
- 450 Euros per month in the case of studying abroad (even with combined mobility) and 550 Euros for work placement / internships.

Students travelling to Universities in:

- Bulgaria, Estonia, Poland, Latvia, Lithuania, Malta, Romania, Slovakia.
- 400 Euros per month in the case of studying abroad (even with combined mobility) and 500 Euros for work placement / internships.

Studying abroad can be combined with work placement, traineeship, and internship. This continuous period means that the work placement has to be done in the same country where the student studies and these two activities should be consecutively performed. The grant for the “combined period” is the same as for the study period rate.

**We must draw to the applicants’ attention that the scholarship does not cover all expenses while staying abroad; these must be covered by additional sources.**

According to Erasmus + programme rules each student can receive Erasmus+ status at each level of study for a maximum of 12 months (study abroad and work placement combined) (even though if zero grant = label mobility!). If an applicant during the current level study has already participated in an Erasmus+ programme (study abroad and or work placement) but has not used up the allocated 12 months timeframe, he / she can apply again (even though if zero grant = label mobility!).

Those enrolled in a Masters or PhD degree can apply again, even if they have participated in an Erasmus programme in a previous level of education.

#### **Application Deadline and platform:**

You need to submit your application online on the ELTE, NEPTUN platform according to faculty specification by the **4 March 2017 - 00:00 (24:00)**.

Please take into consideration the specific requirements of the different department faculties. Incomplete, missing relevant information and illegible or late (after deadline) applications will not be accepted.

When preparing your application please check on the partner universities website the relevant courses, the language of delivery and the level of education (Undergraduate or Master). You can find further and specific information about the education provided by the partner institutes from the faculty coordinators.

#### **Evaluation of the Scholarship Application:**

Applications will be ranked by the specific institutional/faculty committees. Criteria of the application will be set by the specific faculty.

Following the primary assessment of the application, the relevant institution / faculty may interview the candidate according to their specific criteria.

General guidelines of how applications will be judged (not in order of priority; faculty criteria and rules can be additional):

- Course related language knowledge;
- Academic achievement/ Grades;
- Course related knowledge and practice;

- Course related and any other notable achievements;
- Active participation in the Student Union or any other organization;
- Incoming Erasmus students mentoring.

Students who have not participated previously in Erasmus programme are prioritised.

According to the above, the institutions / departments make suggestions to the faculty Erasmus + / Foreign affairs committee, that within their cooperative framework who would be suitable to study abroad or do a work placement / internship abroad and the selected students are put forward for EU grants or a scholarship.

The students who do not obtain a scholarship or grant but are selected by the relevant institution/ department for travel, can part take on the Erasmus programme if they have sufficient means to do so ("label" students). It is possible to apply for other grants to cover the costs E.g. Campus Mundi.

Erasmus + student – whether or not they receive an Erasmus+ EU grant – are exempted from paying fees for tuition, registration examinations and access to laboratory and library facilities at the host institution.

The payment of any national grant or loan to outgoing students should be maintained during the study period abroad.

**The Student and Teaching Mobility Committee will determine the final list of successful candidates by the first-second week of April 2017.**

Students will receive the official result through the NEPTUN platform within 3 weeks after a decision has been reached.

Further course specific information and help can be obtained from the Institute, faculty and department coordinators. <https://www.elte.hu/en/international-offices>

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