**QUESTIONS FOR THE ERASMUS+ „INTERNATIONAL CREDIT MOBILITY” ELTE APPLICATION 2022**

**(Erasmus+ KA171)**

**In order to fill out this form properly, please read our instructions carefully available at this** [**link**](https://www.elte.hu/content/erasmus-icm-tanszeki-kari-szintu-palyazat-felhivas.t.15187?m=694)

**All fields are mandatory to fill out!**

**DEADLINE: 17th JANUARY 2022 (to the** [**Faculty Erasmus+ Coordinator**](https://www.elte.hu/nemzetkozi-irodak/kari-nemzetkozi-irodak)**)**

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# SECTION I. Filled out by the applicant from ELTE, Budapest, HU

|  |  |
| --- | --- |
| **NAME OF THE FACULTY (ELTE)** |  |
| **NAME OF THE DEPARTMENT/INSTITUTION (ELTE)** |  |
| **NAME OF ACADEMIC COORDINATOR (ELTE):** |  |
| **CONTACT OF ACADEMIC COORDINATOR (ELTE) e-mail & tel.:** |  |

**BY SUBMITTING THIS FORM I CONFIRM THAT ALL DATA GIVEN IN THIS FORM IS VALID AND BASED ON REAL INFORMATION FROM MY UNIT AND THE PARTNER INSTITUTION.**

**PLANNED MOBILITY NUMBERS**

*Our Department/Institute/Faculty will be able to implement the following mobilities with the partner university in the period of* ***2022 fall – 2025 spring*** *(if the project wins):*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **DIRECTION OF MOBILITY** | **TYPE OF MOBILITY** | **LEVEL OF STUDIES** **(BA, MA, PhD)** | **NUMBER OF PARTICIPANTS** | **LENGTH OF MOBILITY** |
| **INCOMING (from partner to ELTE)** | **STAFF MOBILITY** | **-** |  | **……. (DAYS)** |
| **OUTGOING (from ELTE to partner)** | **STAFF MOBILITY** | **-** |  | **……. (DAYS)** |
| **INCOMING (from partner to ELTE)** | **Student mobility for studies** |  |  | **……. (MONTHS)** |
| **Student mobility for training** |  |  | **……. (MONTHS)** |
| **Short-term student mobility** **(5-30 days)[[1]](#footnote-1)** |  |  | **……. (DAYS)** |
| **Blended mobility (5-30 days physical part + virtual part)** |  |  | **……. (DAYS)** |
| **OUTGOING (from ELTE to partner)** | **Student mobility for studies** |  |  | **……. (MONTHS)** |
| **Student mobility for training** |  |  | **……. (MONTHS)** |
| **Short-term student mobility** **(5-30 days)[[2]](#footnote-2)** |  |  | **……. (DAYS)** |
| **Blended mobility (5-30 days physical part + virtual part)** |  |  | **……. (DAYS)** |

**QUALITY QUESTIONS to ELTE Academic Coordinator**

1. **Please write here the „history” of the cooperation with this partner. When did it begin? What happened since then? (Joint conferences? Exchange? Publications? Researches? Etc. Please include date, venue, topics, results of the events as well.) Please be as specific and detailed as possible. (min. 700 characters)**
2. **Why is the cooperation relevant and important from an academic point of view? Please be as specific and detailed as possible. (min. 700 characters)**

1. **Why is it important to realize staff/student mobilities? Why on the selected levels of study (BA/MA/PHD)? Why in the selected directions (incoming/outgoing)? If outgoing mobilities are not supported to the partner country, please indicate whether you plan to apply for the 20% grant and with what kinf of mobilities (number, student/staff, level of study). (min 700 characters)**
2. **What kind of academic/social/political/scientific impact will the cooperation have on a personal, institutional, local/national and international level? Please provide exact, detailed and research field specific arguments and information. (min. 700 characters)**
3. **Is the recognition of the acquired knowledge ensured?**

**How are the courses completed by students at the partner university recognized and incorporated into their home curriculum? What are the basic criteria of recognition? How will you indicate staff mobility achievements in the portfolio of the faculty members? Is there an already existing practice for recognizing professors’ work done at the partner university? Etc. (min. 700 characters)**

1. **How do you disseminate/plan to disseminate the results of the cooperation? What impact do you expect from your dissemination practices at a departmental/institutional level and beyond? If possible, please present previous examples, practices. (min. 700 character)**

 DATA OF THE PARTNER UNIVERSITY (EU Partner Country)

# SECTION 2. Filled out by the Academic Coordinator of the Partner

**COUNTRY AND CITY WHERE THE PARTNER INSTITUTION IS SITUATED:**

**NAME and OID CODE OF THE PARTNER UNIVERSITY (Eligible Partner Universities must have an OID code. Should you do not have an OID number yet, please read** [**this guide**](https://erasmusplus.rs/applications/oid-pic/) **on how to register your organization.):**

**Data of the academic/faculty/professional contact person for the project proposal:**

**NAME AND POSITION OF THE academic COORDINATOR AT PARTNER UNIVERSITY:**

**EMAIL and TEL. OF THE academic COORDINATOR (AT PARTNER):**

**QUALITY QUESTIONS TO PARTNER ACADEMIC COORDINATOR**

1. **Please describe the history of the partnership. (Even if this is the first time you want to enter an Erasmus+ ICM partnership together.) (min. 700 character)**

1. **What is the academic/scientific relevance of this cooperation? Why is it important to your Department/Institution? How is the planned cooperation relevant to the internationalisation strategy of your Department/Faculty? (min. 700 characters)**
2. **Why is it important to realize incoming/outgoing, student/teacher mobilities on this subject field from your point of view and how can these be useful to your Institute/Faculty/Department? (min. 700 characters)**
3. **What kind of academic/social/political/scientific impact will the cooperation have on a personal, institutional, local/national and international level? Please provide exact, detailed and research field specific arguments and information. (min. 700 characters)**
4. **How do you select students and staff members for participating in the project? Please describe the steps of the process and the main criteria. (min. 700 characters)**
5. **How do you disseminate/plan to disseminate the results of the cooperation? What impact do you expect from your dissemination practices at a departmental/institutional level and beyond? (min. 700 characters)**

# SECTION 3. Filled out by the Administrative Coordinator of the Partner

**QUESTIONS TO PARTNER ADMINISTRATIVE CONTACT**

**Data of the administrative contact person of the partner institution:**

**Name:**

**Position:**

**Email and Tel.:**

**Name and email address of responsible person for International Affairs at the Institution
(vice rector/vice president/provost etc.):**

1. **How is the planned cooperation relevant in the internationalization strategy of your University? Please be as specific and detailed as possible. (min. 700 characters)**
2. **Please describe the selection process of student and staff participants. What are the steps of the process? What are the main criteria of selection? Who participates in the process? (min. 700 characters)**
3. **How do you ensure the recognition of the realized student mobilities? What is the main principle of recognition? What are the criteria of recognition? What is the process of recognition? If you do not have a proven practice for recognizing credits completed abroad, how do you plan to incorporate student participants’ studies at ELTE into their home curriculum?**

**How do you recognize faculty members guest lectures at home? (min. 700 characters)**

1. **What kind of impact will the mobilities have on participants and partner institutions? What are the impacts at department/faculty, university if possible at local, regional and maybe national levels?**
2. **How do you plan to disseminate the results of student and staff mobilities? Do you plan to disseminate the experiences and research results of exchanges among your own teachers and students or also among the broader public? Do you have any special practice? Please provide examples, links to websites if available, journal/magazine titles if available. (min. 700 characters)**

**PRACTICAL QUESTIONS**

1. **Please present the typical structure of an academic year at your University. (When do you start? How long is a semester? Exam period? Holidays etc.)**
2. **What kind of support do you provide to incoming and outgoing participants? Do you provide any extras? For example, intercultural training, special language courses, orientation week, peer mentoring etc.**
3. **Do you provide accommodation to incoming students/staff? Yes/No? How do you assist participants in this question?**
4. **Do our students/staff need any special health insurance to have at your University? Yes/No? If yes, what kind?**
5. **How many disadvantaged students / students with social needs do you expect as participants throughout the 3 year long project?**
6. **Do you expect your student and staff participant to prefer green travel solutions (anything except airplane)?**
1. Available only for PhD students. [↑](#footnote-ref-1)
2. Available only for PhD students. [↑](#footnote-ref-2)